

ENVIRONMENTAL HEARINGS OFFICE

Minutes of Meeting July 13, 2010 11:00 a.m.

The July 13, 2010 meeting was called to order by Chair Andrea McNamara Doyle in the Boards' office in Lacey, Washington. Present were Chair Andrea McNamara Doyle, Board Members Bill Lynch and Kathy Mix and Administrative Appeals Judges Kay Brown and Phyllis Macleod, Administrative Manager Robyn Bryant, Hearings Coordinator Debbie Joblonski, and Administrative Secretary Janet Buechler. Minutes of the June 8, 2010 meetings were read and approved.

Handouts were distributed for review which included the pollution, shoreline, forest practice, hydraulic, and environmental and land use appeals filed, a brief summary of all cases that have closed and the Case Statistics Report.

Appellate Update

Andrea Doyle reported that an appeal to Clark County Superior Court was received in the *KP McNamara v. Ecology* case. No other Superior Court appeals have been filed.

Financial Update

A meeting to discuss budget development for the Environmental and Land Use Hearings Office for 2011-13 is scheduled for July 14, 2010. Andrea reported that the Governor's office has informed agencies that the state will be looking for new efficiencies. In the event anticipated federal funding does not come through, the Governor may be asking for an additional 4% across-the-board cut.

Initiative and Campaign Ethics

Andrea reviewed a handout which was a reminder during the current campaign season that no state time or resources can be used for any campaign business or events.

Interpreters

A discussion was held on a recent Washington Supreme Court decision which provides definition on interpretive services in administrative hearings and how it could affect the Environmental Hearings Office.

Building/Move Update

Robyn Bryant reviewed the latest milestone dates for the office move. A meeting is also being set up with the movers and the entire staff to discuss what is expected of EHO personnel prior to the movers' arrival. Andrea and Robyn are participating in ongoing construction meetings to track the progress of the buildout. Robyn is also working on the key card/security issues for the new building.

IT Security Plan, IT Portfolio and Disaster Recovery/ Return to Business Plan

The IT Security Plan and Portfolio and the Disaster Recovery/Return to Business Plans had been distributed by Robyn via e-mail to everyone for review prior to the meeting. Robyn stated the IT Security audit has been completed and all suggested updates have been made to the plan.

Rulemaking Update

Kay Brown reported that the new rules had been filed with the Code Reviser on June 23rd. The public hearing is scheduled for August 12th and the adoption meeting is scheduled for August 23rd. The address update and stay rules are still in the process of being addressed.

Miscellaneous

There was a brief discussion on the dates/timing currently used for the filing of preliminary witness and issues lists prior to a pre-hearing conference and it was agreed that the dates could be moved back to allow mailing time. Phyllis Macleod will draft a language change for the form letter.

Robyn explained various administrative procedures to be followed during the weeks of temporary layoff.

Meeting adjourned.

Janet Buechler
Administrative Secretary